



KING COUNTY
JUVENILE PROBATION COUNSELOR
KING COUNTY SUPERIOR COURT
Hourly Rate Range: \$24.58 - \$31.27
Job Announcement: 06GF6016
OPEN: 4/19/06 CLOSE: 5/2/06

WHO MAY APPLY: This position is open to the general public. This recruitment will be used to establish a list to fill future vacancies.

WHERE TO APPLY: Required forms and materials must be sent to: **Human Resources Department, King County Superior Court, 516 Third Avenue, KCC-SC-0203, Seattle, WA 98104**, or hand-delivered to the King County Superior Court Reception Desk, **Room C-912** at the above address. Application materials must be received by **4:30 p.m. on or before the closing date**. (Postmarks are NOT ACCEPTED). Please call (206) 296-9355 for further inquiries. **PLEASE NOTE:** Applications not received at the location specified above and by the due date will not be processed.

FORMS AND MATERIALS REQUIRED: A [Superior Court application form](http://www.metrokc.gov/kcsc/app.htm), resume and letter of interest detailing your background and describing how you meet or exceed the qualifications and primary job functions. ***In addition, you must complete the attached questionnaire and return with your application packet. Only Superior Court application forms will be accepted.*** Application forms are available in Room C-912, King County Courthouse in downtown Seattle, or Room 2D, Regional Justice Center in Kent. You can also download the form at <http://www.metrokc.gov/kcsc/app.htm>

WORK LOCATION: 1211 E. Alder or designated satellite office.

WORK SCHEDULE: Monday through Friday, 8:00 a.m. – 5:00 p.m., with alternating 3-day weekends.

PRIMARY JOB FUNCTIONS: This position monitors and counsels juvenile offenders and provides professional probation and social services to the juveniles and their families. Specific duties include the following:

- Formulates dispositional treatment plans and makes recommendations to the Court.
- Conducts risk assessment interviews and develops intervention plans.
- Enforces probation orders; administers and/or evaluates diagnostic tests for report preparation.
- Conducts parental, family and/or group counseling sessions.
- Prepares cases and directs and/or participates in court hearings.
- Acts as liaison between clients and various components of the criminal justice system.
- Screens youth presented to detention by police agencies; conducts interviews, contacts families and processes youth for court.

MINIMUM QUALIFICATIONS: Graduation from an accredited college or university with major course work in psychology, social work or related field; PLUS, one (1) year full-time experience in case planning or interviewing, service delivery, or counseling in a social service agency: OR, any equivalent combination of training and/or experience that provides the required knowledge and abilities. Knowledge of computer software applications including word processing and database management.

SPECIAL REQUIREMENTS: Finalists must successfully pass a criminal background investigation, including a polygraph examination and reference check. A VALID Washington State Driver's License is required for employment.

UNION MEMBERSHIP: Positions in this classification are represented by Local 2084 of AFSCME.

**KING COUNTY SUPERIOR COURT
JUVENILE PROBATION DEPARTMENT
JUVENILE PROBATION COUNSELOR QUESTIONNAIRE**

Attention applicant! This is a test. Subject matter experts will evaluate your answers to determine your competitiveness for this position. Please prepare a response to the questions listed below. Limit your response to one page and return with your application packet.

1. Characterize the role of a Juvenile Probation Counselor.
2. Describe how people change and how you, as a Probation Counselor, would effect that change.